

APPLICATION FOR EMPLOYMENT

St. Paul's Moravian Church

8505 Heathermore Blvd
Upper Marlboro, MD 20772
(301)627-4200 www.spmoravian.org

SECTION 1 - PERSONAL DATA

PLEASE PRINT

Name _____ SS# _____
Last First Middle

Address _____ Phone _____

City _____ State _____ Zip _____

Email _____ Phone _____

U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No If not, check type of visa: <input type="checkbox"/> Immigrant <input type="checkbox"/> Student <input type="checkbox"/> Other
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Other than minor traffic violations, have you ever been convicted of a crime? Yes No If yes, provide details

SECTION 2 - WORK PREFERENCE

For what position are you applying? _____ Date available _____

Salary Requested \$ _____

Have you ever been advised by a physician not to do certain types of work?

Yes No If yes, please explain

Do you have any disabilities or restrictions that might limit your ability to perform the job for which you are applying?

Yes No If yes, please explain

SECTION 3 - EMPLOYMENT HISTORY and EMPLOYER REFERENCES

BEGIN WITH YOUR MOST RECENT EMPLOYMENT

Employer _____ Address _____

Position Held _____ From: _____ To: _____ Full Time
 Part Time

May we contact for a reference? Yes No Name of contact _____

Reason for leaving _____ Phone # _____

Description of duties:

Employer _____ Address _____

Position Held _____ From: _____ To: _____ Full Time
 Part Time

May we contact for a reference? Yes No Name of contact _____

Reason for leaving _____ Phone # _____

Description of duties:

SECTION 4 - PERSONAL REFERENCES

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

By my signature below, I hereby certify that the information provided in this employment application and any related documentation or interview is true and complete. I acknowledge that any false or misleading information or significant omission will disqualify me from consideration for employment and will be considered sufficient cause for discharge if discovered at a later date. I promise to immediately notify St. Paul's Moravian Church if I should be convicted or plead guilty to any crime while my employment application is pending or during my period of employment, if hired. I understand that completion of this application or the granting of an interview does not create a contract of employment; that if hired, I am obligated to comply with any and all current and subsequently adopted St. Paul's Moravian Church policies; that, if hired, my employment is for no definite period of time and may be terminated at any time, for any reason, with or without notice. I authorize a St. Paul's Moravian Church representative to contact the references I have named. Finally, I understand that a promise of employment can only be made in writing signed by a duly authorized representative of St. Paul's Moravian Church.

Applicant Signature _____ Date _____